



Fort Bend Independent School District Prekindergarten  
Transfer Application (In or Out of District)  
School Year: 2025-2026



Transfer request will not be reviewed for FBISD residents until June 2025

This application must be completed and signed by a parent or guardian of the student for whom the transfer is requested. The application must be submitted to the FBISD Early Childhood Department for consideration. Copy campus ADA in the communication, please.

<b>STUDENT'S NAME:</b>		LAST	FIRST	MIDDLE
<b>CURRENT STREET ADDRESS OF STUDENT'S RESIDENCE (No P.O. Boxes, please):</b>			<b>DATE OF BIRTH:</b>	<b>HOME OR MOBILE PHONE:</b>
<b>CITY:</b>	<b>STATE:</b>	<b>ZIP CODE:</b>	<b>CURRENT DISTRICT:</b>	
<b>NAME OF PARENT(S)/GUARDIAN(S):</b>		<b>DAY CONTACT PHONE NUMBER:</b>	<b>EMAIL:</b>	
<b>STUDENT'S CURRENT CAMPUS:</b>	<b>REQUESTED SCHOOL - (Refer to <a href="http://fortbendisd.com/prek">fortbendisd.com/prek</a> for PreK campuses)</b>  1 <sup>st</sup> Choice _____ 2 <sup>nd</sup> Choice _____			
<b>Parent is an employee of FBISD:</b>  <input type="checkbox"/> Yes <input type="checkbox"/> No		<b>Student will participate in Tuition PreK Program:</b>  <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Student is currently receiving the following services:</b>  <input type="checkbox"/> Special Education <input type="checkbox"/> Other: _____				

REASON FOR REQUEST	REASONS FOR DENIAL/REVOCATION
Please state the reason(s) for requesting school transfer for your Prekindergarten child. Keep in mind that Prekindergarten students in FBISD do not receive district transportation services at any campus.	Reasons for denying or revoking the transfer shall include, but are not limited to:  1. Campus or grade level does not have available seats based on current and/or projected enrollment.  2. Documented patterns of late arrivals, late pick-ups, and/or poor attendance.  3. Failure to provide information or documentation required by the District.  4. Other _____ _____ _____ _____

### **Terms of the Student Prekindergarten Transfer Agreement**

1. The parent for whom a Prekindergarten Transfer is approved must provide transportation to and from school for the student.
2. An approved Prekindergarten Transfer is for the school year requested.
3. Only one approved Prekindergarten Transfer for a student will be allowed per school year. Transfers for subsequent school year needs to be filled with Student Affairs.
4. Prekindergarten Transfer students must follow the *Student Code of Conduct*.
5. Prekindergarten Transfer may be revoked for serious or persistent misconduct.
6. A Prekindergarten Transfer may be revoked at any time if overcrowding occurs at the receiving campus or in the receiving campus' grade level.

#### **PARENT/GUARDIAN STATEMENT AND SIGNATURE SECTION**

In signing this form, the parent or person standing in parental relation to the student confirms that he/she has read and understands the information contained within this form, and that all of the information provided to the District for enrollment is true/accurate. In signing this form, parent also agrees to all of the conditions set forth within the student transfer process as stated on this form.

**SIGNATURE OF PARENT/LEGAL GUARDIAN**

**DATE**

#### **FOR DISTRICT USE ONLY**

<b>Address_</b> <b>Verified_</b> <input type="checkbox"/> <b>E-mail</b>	<u><b>EC APPROVAL SIGNATURE AND DATE</b></u>	<u><b>EC DENIAL SIGNATURE AND DATE</b></u>
<b>Does student meet eligibility?</b> <b>Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/> <b>FBISD Employee Tuition base?</b> <b>Yes</b> <b>No</b>	<u><b>Please check qualifiers:</b></u> <b>Income</b> <input type="checkbox"/> <b>Language</b> <input type="checkbox"/> <b>Homeless</b> <input type="checkbox"/> <b>Foster care</b> <input type="checkbox"/> <b>Military</b> <input type="checkbox"/> <b>Star of Texas</b> <input type="checkbox"/>	<u><b>Verified by:</b></u>  
<u><b>APPROVED TO</b></u> <u><b>(CAMPUS)</b></u>		<u><b>REASON FOR DENIAL</b></u>

#### **PERMIT CODES**

- ☐ PKE (Non-residence Tuition-base employee).
- ☐ PKO (Non-residence Tuition-Free employee).
- ☐ PKQ (Employee is Resident of FBISD, qualifies for tuition-free, but wants to attend another FBISD campus). PKR (When the student is attending at Reese).
- ☐ PKS (Student Affairs has approved an older sibling to attend a non-zoned PK campus with a PK sibling).
- ☐ PRK (FBISD Resident child has been approved to attend another PK campus that is not their zoned or overflow campus).